



## Oxley Junior School Parent Guide

### What to do if...

#### ***Your child is unwell on a school day***

If the school day has not yet begun, click on the Absentee Icon on the App and 'Notify College of Future Absence'. If your child is not at school and you have not provided a reason, you will be notified via text message of your unexplained child's absence. Alternatively, please email [studentservices@oxley.nsw.edu.au](mailto:studentservices@oxley.nsw.edu.au).

#### ***You can't access the Portal or the App***

The Oxley Portal is how we primarily communicate with families. The App is an on-the-go refined version of what is available in the Portal. If you are having trouble accessing either of these please access the bespoke login details that were sent to you via email, you will need to login into the Portal on a computer *first* and then update your password. From there you can download the App from the Google Play or Apple App store. If you are still having trouble logging in please contact [office@oxley.nsw.edu.au](mailto:office@oxley.nsw.edu.au) or call 4861 1366 for assistance. Further Portal and App details are found here: [Oxley College Portal and App Information – Oxley College](#)

#### ***Your child would like to order lunch***

Order online through the Flexischools [website](#) or App before 9.00am. K-5 students are currently not able to purchase

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